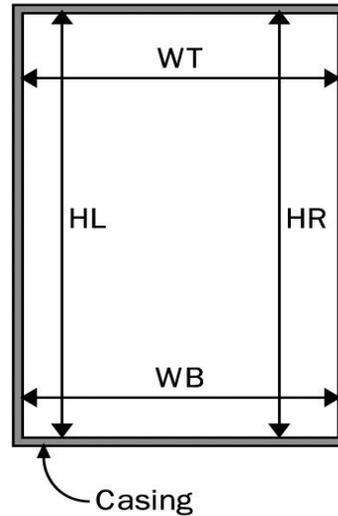## MEASURING INSTRUCTIONS

INSIDE MOUNT

Inside mount shutters are installed <u>inside</u> the window casing… and require a flat surface for mounting. Using a hard edge ruler or steel tape, measure to 1/16" accuracy. Take all measurements 2" to 3" from corners of existing window.

- Measure the top and bottom widths of the window from one inside edge to the opposite inside edge of the window casing. (WT, WB).
- Measure the left and right heights of the window from top inside edge to the bottom inside edge of the window casing. (HL, HR).
- When ordering, submit all 4 measurements (WT, WB, HL, HR) for a custom, professional fit.

OUTSIDE MOUNT

Outside mount shutters cover an area larger than the window opening… are installed <u>outside</u> of existing window casing, decorative molding trim, or protruding windowsill… and require a flat surface for mounting. Using a hard edge ruler or steel tape, measure to 1/16" accuracy. Take all measurements 2" to 3" from corners of existing window.

- *If decorative trim molding is present*, measure to outside edges of decorative trim molding, and *add 4"* (2" to each side) for the shutter frame.
- For openings with *no decorative trim molding*, measure from inside edge to opposite inside edge of the window casing, and *add 4"* (2" to each side) for the shutter frame.
- For window openings where *the windowsill protrudes out from plane of the wall and there is no decorative trim*, the shutter frame will "rest on top" of the sill. Measure the height from the top inside edge of the window casing, to the surface of the protruding sill, and *add 2"* total for the shutter frame. For the width, measure the top and bottom widths of the window from one inside edge of the casing, to the opposite inside edge of the casing, and *add 4"* (2" to each side) for the shutter frame.
- When ordering, submit all 4 measurements (WT, WB, HL, HR) for a custom, professional fit.
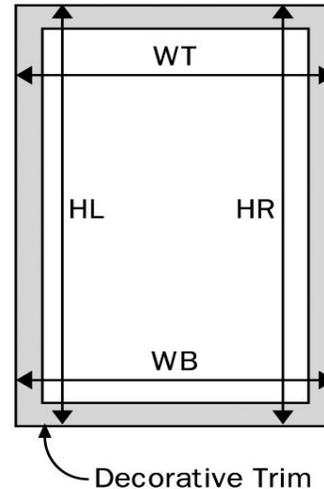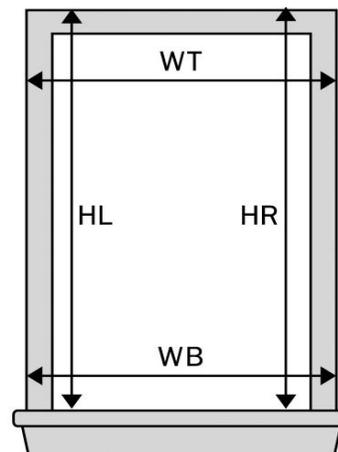

WT: _____

WB: _____

HL: _____

HR: _____

WT: _____

WB: _____

HL: _____

HR: _____

WT: _____

WB: _____

HL: _____

HR: _____